

St. Kieran Women's Club Constitution and By-Laws

Proposed edits and revisions approved by the board of directors January 14, 2019.

ARTICLE THREE – OFFICERS AND DIRECTORS

Section 1 - The proposed revision will eliminate the position of membership secretary as the duties of this position are being handled by other board members.

Page | 1

Original bylaw reads - Section I - The Officers shall be President, First Vice-President, Second Vice-President, Recording Secretary, Membership Secretary, and Treasurer.

Proposed bylaw will read - Section I - The Officers shall be President, First Vice-President, Second Vice-President, Secretary and treasurer.

Section III – Add the words “officers and” / “standing” to the existing bylaw for clarity.

Original bylaw reads - Section III – The nominees for the positions of the Board of Directors shall be parishioners of St Kieran or one if its cluster parishes and should have previous involvement with the Women’s Club. In the case that the officer/nominee does not have previous involvement, then the Board of Directors may use its discretion in its nomination.

Proposed bylaw will read - Section III – The nominees for the positions of officers and the Board of Directors shall be parishioners of St Kieran or one if its cluster parishes and should have previous involvement with the Women’s Club. In the case that the officer/nominee does not have previous involvement, then the standing Board of Directors may use its discretion in its nomination.

Section IV – Add the words “an officer/board to existing bylaw for clarity.

Original bylaw reads - Section IV - Officers will be named by the Board of Directors. If there is more than 1 nominee for a board position, then an election will be held at a general meeting.

Proposed bylaw will read - Officers will be named by the Board of Directors. If there is more than 1 nominee for an officer/ board position, then an election will be held at a general meeting.

Section V – Strike the words “immediate past president” to indicate that this will no longer be a board position. Strike the words “those present” and change to “the standing board members”. This will ensure equitable representation of standing board members for voting purposes.

Original bylaw reads - Section V - The Board of Directors will consist of all Officers, immediate past president and Standing Committee Chairpersons. A quorum of the Board of Directors shall consist of a simple majority of those present.

St. Kieran Women's Club Constitution and By-Laws

Proposed bylaw will read - Section V - The Board of Directors will consist of all Officers and Standing Committee Chairpersons. A quorum of the Board of Directors shall consist of a simple majority of the standing board members.

ARTICLE FOUR - DUTIES OF OFFICERS AND DIRECTORS

Section I – The proposed change will add duties of membership committee to the office of the president.

Current bylaw reads - Section I - The President shall preside at meetings, regulate discussion under parliamentary procedure, appoint committees and act as Chairperson, ex-officio, of the Board of Directors.

Proposed bylaw will read - Section I - The President shall preside at meetings, regulate discussion under parliamentary procedure, appoint committees and act as Chairperson, ex-officio, of the Board of Directors and membership committee.

Section IV – Strike the word “recording” to indicate only one secretary position serves the board. Add “and publicity” to job description to indicate new position responsibility.

Current bylaw reads - Section IV - The Recording Secretary shall take the minutes of the meetings, handle all correspondence and record the business of the Club.

Proposed bylaw will read - Section IV - The Secretary shall take the minutes of the meetings, handle all correspondence and publicity, and record the business of the Club.

Section V – Strike this section to indicate elimination of this position.

Current bylaw reads - Section V – The Membership Secretary shall be responsible for all membership publications, tracking of current membership and all Club Programs and Publicity.

Section VI – Renumber this bylaw section V to indicate correct number.

Section VII – Renumber this section VI to indicate correct number.

ARTICLE SEVEN – MEETINGS

Section I –The new bylaw will change the wording of how when meetings will be held and how this will be communicated to members.

Current bylaw reads - Section I - The St. Kieran Women's Club shall meet at 7:00

St. Kieran Women's Club Constitution and By-Laws

p.m. on the First Tuesday each month from September through May, unless otherwise publicized in the Parish bulletin.

Proposed bylaw will read - Section I - The St. Kieran Women's Club shall meet at according to a schedule decided by the board of directors and published for the members by September of the current year. Changes to the meeting schedule will be published in the church bulletin and emailed to the members.

Page | 3

ARTICLE EIGHT – COMMITTEES

Section II a). Change is needed to coincide with the decreasing number of members and eligible past presidents to fulfill this position.

Current bylaw reads - a) Nominating - The Nominating Committee shall consist of a Chairperson and four (4) members. The group shall be made up of Past Presidents, with the immediate Past President serving as Chairperson. When more than five (5) Past Presidents names are listed, one is removed when one is added. Until such time as there are five (5) Past Presidents, the Chairperson shall appoint that number necessary to bring the Committee to five members. The purpose of the Nominating Committee shall be to nominate members for offices to be filled the following year. All candidates for consideration as President and Vice-President must have previously served on the Board of Directors.

Proposed bylaw will read – The nominating committee shall consist of a chairperson and three members. The committee shall be made up of one current officer and three members at large appointed by the standing board. The purpose of the nominating committee shall be to nominate members for offices to be filled the following year. All candidates for consideration as President must have previously served on the Board of Directors.

Section II b). – Strike membership secretary to indicate position has been eliminated and add Board of Directors.

Current bylaw reads - b) Program - The Program Committee will report to the Membership Secretary. The committee will be responsible for obtaining entertainment or activities for the general meetings.

Proposed bylaw will read - b) Program - The Program Committee will report to the Board of Directors. The committee will be responsible for obtaining entertainment or activities for the general meetings.

St. Kieran Women's Club Constitution and By-Laws

Strike the following sections as they are repetitive and information is found in prior sections.

Section XII – Outreach-reports to First Vice-President (non-voting)

Section XIII – Fundraising-reports to Second Vice-President (non-voting)

Section XIV - Changing “Kitchen” to “Hospitality”.

Section XV - Spiritual Enrichment-promote Spiritual events/happenings in the parish. Books masses & flowers.